



# FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, December 17, 2020 at 10:00 AM

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## MINUTES

### VIDEOCONFERENCE MEETING

*This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at [acunningham@cityofdrippingsprings.com](mailto:acunningham@cityofdrippingsprings.com), no later than 9:00 a.m., the day of the meeting.*

*The Farmers Market Association Board respectfully requests that all microphones and webcams be disabled unless you are a member of the Board. City staff, consultants and presenters please enable your microphone and webcam when presenting to the Board.*

***Join Zoom Meeting***

<https://us02web.zoom.us/j/87974952959?pwd=alY5UFY4UVdOVXRhaG9SNWRiWTNRZz09>

***Meeting ID:*** 879 7495 2959

***Passcode:*** 104301

***Dial Toll Free:***

888 475 4499 US Toll-free

877 853 5257 US Toll-free

***Find your local number:*** <https://us02web.zoom.us/u/kcdEAPvdlu>

***Join by Skype for Business:*** <https://us02web.zoom.us/skype/87974952959>

### CALL TO ORDER AND ROLL CALL

***Board Members present were:***

Gouri Johannsen, Chair

Teresa Strube, Secretary

David Vincent

Nikki Dahlin

Claudia Oney

Janet Musgrove

***Board Member absent was:***

Marianne Simmons, Vice Chair

**Staff, Consultants & Appointed/Elected Officials**

Farmers Market Manager Laurel Robertson  
Parks & Community Services Director Kelly Schmidt  
Events & Programming Coordinator Maggie Peterson  
Mayor Pro Tem Taline Manassian

With a quorum of the Board present, Chair Johannsen called the meeting to order at 10:04 a.m.

**PRESENTATION OF CITIZENS**

*A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

No one spoke during Presentation of Citizens.

**REPORTS**

All reports are on file and available for review upon request.

**1. Parks & Community Services Director's Report**

*Kelly Schmidt, PCS Director*

Kelly presented the report and discussed Rathgeber Natural Resource Park.

**2. Farmers Market Manager Report**

*Laurel Robertson, Farmers Market Manager*

Laurel presented the report and spoke regarding her Part-Time Employee Award from the Texas Recreation Park Society for the Central Texas region. She also discussed vendor applications and provided an update on ActiveNet reports.

**3. Farmers Market November Finance Statement**

*Gina Gillis, City Treasurer*

Gina's report is on file. Kelly announced that the City has hired a Finance Director, Shawn Cox, who will be replacing Gina upon her retirement.

The Board also discussed vendor fees and a larger venue for the market, which will be discussed further in the future.

## MARKETING AND PUBLIC RELATIONS

4. **Discuss and consider possible action regarding changes to Friends of Farmers Market Program Brochure.**

Kelly Schmidt presented the staff report which is on file. The Board discussed further changes, which Kelly will bring back for review at the next meeting.

## OTHER BUSINESS

5. **Discuss and consider recommendation regarding an Amendment to the Farmers Market Fee Schedule.**

Kelly Schmidt presented the staff report which is on file. Staff recommends approval of the amendment fee schedule.

A motion was made by Board Member Dahlin to recommend City Council approval of an Amendment to the Farmers Market Fee Schedule. Board Member Musgrove seconded the motion which carried unanimously 6 to 0.

## EXECUTIVE SESSION

*The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Board did not meet in Executive Session.

## UPCOMING MEETINGS

### ***Farmers Market Association Board Meetings***

January 21, 2021 at 10:00 a.m.  
February 18, 2021 at 10:00 a.m.  
March 25, 2021 at 10:00 a.m.

### ***City Council Meetings***

January 12, 2021 at 6:00 p.m.  
January 19, 2021 at 6:00 p.m.  
February 9, 2021 at 6:00 p.m.

## ADJOURN

A motion was made by Board Member Oney to adjourn the meeting. Chair Johannsen seconded the motion which carried unanimously 6 to 0.

This regular meeting adjourned at 11:50 a.m.

*Teresa Strube*  
*Board Secretary*